



Secretary of State

Professional Licensing Boards Division
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SECRETARY OF STATE
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Mollie L. Fleeman
DIVISION DIRECTOR
Professional Licensing Boards Division

THE GEORGIA STATE COSMETOLOGY BOARD

Martha Harris, Chairperson

Wednesday – March 9, 2005

9:00 a.m.

Meeting Called To Order

Minutes Reviewed

Executive Director's Report **School Report**

Appearing Before The Board

Phyllis S Ramsio – Re: Apprentice Program

Theresa Phillips – Re: Updating Mas. Cos. Exam

Southern Beauty Academy – Re: New School Application

Dalton Beauty College – Re: New School Application

James Crammer/Bryan Oliver Bacchus – Re: Late Apprentice Hours

Mirna Maton – Re: Mas. Cos. Examination

The Georgia Career Institute/Athens – Re: Relocation of School

Melki Kourieh – Re: Reciprocity/Sweden

Old Business

New Business

Adjournment



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Martha Harris, Chairperson
Wednesday – March 9, 2005

Summary

Martha Harris Called the meeting to order at 9:15 a.m.

The minutes from the February 9, 2005 board meetings were reviewed and approved.

The Executive Director presented a monthly report.

The School/Inspections Supervisor presented a report.

An Executive Session was conducted.

Old business was conducted.

New business was conducted.

Applications were reviewed.

The meeting adjourned at 4:00pm.

A meeting of the Georgia State Cosmetology Board was held on Wednesday – March 9, 2005 at the Professional Licensing Boards Division office – 237 Coliseum Drive – Macon, Georgia.

Those present were as follows:

From The Board

Martha Harris, Chairperson

Pauline Cornelius

Cynthia Stein

Wanda Brooks

Kay Kendrick

John Siggers

Betty Carlisle

From The Staff

Eleanor Surrency, Executive Director

Itovia Evans, Applications Specialist

Martha Harris established a quorum and called the meeting to order at 9:15 a.m.

Pauline Cornelius moved, Kay Kendrick seconded, and the board voted unanimously to approve the minutes from the February 9, 2005 with corrections.

Executive Director's Report

Eleanor Surrency's report included the following:

1. Reports of License suspensions, Denials, Release

Pauline Cornelius moved, Kay Kendrick seconded, and the board voted unanimously to defer the report until the April 6, 2005 board meeting.

2. Paid Citations Report

Pauline Cornelius moved, Kay Kendrick seconded, and the board voted unanimously to defer the report until the April 6, 2005 board meeting.

3. Report of Licenses Issued

Pauline Cornelius moved, Kay Kendrick seconded, and the board voted unanimously to defer the report until the April 6, 2005 board meeting.

4. Report of FY2003 and FY 2004 Board Cost versus Revenue Analysis and the components of direct and indirect expenses.

5. Informed the board members that the Regional NIC meeting is scheduled for May 1 – 2, 2005 in St. Louis Missouri.

Betty Carlisle moved, Wanda Brooks seconded, and the board voted unanimously to request travel expenses for Kay Kendrick to attend the Regional NIC Convention.

6. Informed the board that the National NIC convention is scheduled for August 25-29, 2005 in Washington, DC. Kay Kendrick informed the board that she had received correspondence requesting suggestions from board members for courses to be taught at this years convention.
7. Submitted the National Interstate Council Reciprocity Survey.

Pauline Cornelius moved, Kay Kendrick seconded, and the board voted unanimously to defer the school/inspections report until the April 6, 2005 board meeting.

Wanda Brooks moved, Kay Kendrick seconded, and the board voted unanimously to enter Executive Session in accordance with O.C.G.A. c43-1-2(k) and 43-1-9(h) to deliberate on applications and enforcement matters and to receive information on applications and investigative reports. Voting in favor of the motion were Kay Kendrick, Cynthia Stein, Wanda Brooks, Pauline Cornelius, and John Siggers, and Betty Carlisle.

The Board concluded Executive Session in order to vote on these matters and to continue with public session.

Kay Kendrick moved, Betty Carlisle seconded, and the board voted unanimously to set the preliminary and final inspection for SBA/Ringgold as March 29, 2005.

Kay Kendrick moved, Betty Carlisle seconded, and the board voted unanimously to set the preliminary and final inspection for DBC/Dalton as March 16, 2005.

Pauline Cornelius moved, Betty Carlisle seconded, and the board voted unanimously to issue another correspondence requiring BOB/apprmaster to appear before the board regarding the late submission of apprentice hours for JC/cosapprentice.

Betty Carlisle moved, Cynthia Stein seconded, and the board voted unanimously to recommend that MM/cosexam take an English course and require her to retake and pass the master cosmetology examination.

Cynthia Stein moved, Pauline Cornelius seconded, and the board voted unanimously to set a preliminary and final inspection date for TGCI/Athens.

Cynthia Stein moved, John Siggers seconded, and the board voted unanimously to deny reciprocity to MK/mascos and allow him to sit for the examination informing him that he should prepare to be examined on nail and skin care.

Kay Kendrick moved, John Siggers seconded, and the board voted unanimously to approve the signed consent orders of the following:
Janet Faye Bankhead, Stacy R James, Quadriyyah Q Rasheed, Julie Ann Smith, Lauren A Summers.

Wanda Brooks moved, Pauline Cornelius seconded, and the board voted unanimously to accept the signed cease and desist orders of the following:
Tomoko Lowery dba Amal Beauty Salon/Supply, Robbie Jacobs- Selena Miller dba The Zebra's Mane.

Wanda Brooks moved, Pauline Cornelius seconded, and the board voted unanimously to close the following Enforcement cases:
COS050209, COS050166, COS050149.

Kay Kendrick moved, Pauline Cornelius seconded, and the board voted unanimously to refer Enforcement case #cos050129 TO The State Attorney General's office for revocation of license.

Kay Kendrick moved, Pauline Cornelius seconded, and the board voted unanimously to approve the application of KPH/cosapprentice attaching a consent order that the license be placed on probation until August 5, 2005 and the licensee must immediately report any future arrests or convictions to the board.

Kay Kendrick moved, John Siggers seconded, and the board voted unanimously to lift sanctions on the license of JV/mascos.

Wanda Brooks moved, Pauline Cornelius seconded, and the board voted unanimously to approve without discipline the application of AD/reciprocity.

Betty Carlisle moved, Pauline Cornelius seconded, and the board voted unanimously to approve the application of PB/masosexam attaching a consent order that the license is placed on probation until May 2014 and the licensee must immediately report any future arrests or convictions to the board.

Kay Kendrick moved, Betty Carlisle seconded, and the board voted unanimously to approve the application of RSM/retake.

Wanda Brooks moved, Pauline Cornelius seconded, and the board voted unanimously to approve the application of KMA/cosexam attaching a consent order that the license is placed on probation until March 31, 2006 and the licensee must immediately report any future arrests or convictions to the board.

Betty Carlisle moved, John Siggers seconded, and the board voted unanimously to approve the application of CBW/cosexam attaching a consent order that the license is placed on probation until July 30, 2008 and the licensee must immediately report any future arrests or convictions to the board.

Kay Kendrick moved, Wanda Brooks seconded, and the board voted unanimously to approve the application of YSH/mascosreinstate a consent order That the license is suspended for three months then placed on probation until March 17, 2006 and the licensee must immediately report any future arrests and convictions to the board.

Old Business

Board members shared responses they have experienced in discussions with Senators and State Representatives regarding the proposed Hair Designer and Hair Braider license.

Ms. Kendrick stated that the Senate committee meeting was a success. The Board informed the committee that the addition of two more professional licenses to the Board would not impose hardship for the staff.

The Executive Director sited hardships that the addition of two licenses would create for the limited staff as follows:

1. Creation of six (8) new license applications (Hairdresser 1st time exam, Hair Braider 1st time examination, Hairdresser retake, Hair Braider retake, Hair dresser apprentice, Hair Braider apprentice, Hair Dresser reciprocity, Hair Braider reciprocity)
2. Information accountability in License 2K must be set up
3. Rules formulation
4. New Examinations
5. Website adjustments

Mr. Siggers stated that in about one year there would be a balance in the number of master cosmetologists, hair braiders, and hair dressers.

John Siggers proposed that the board members record pass/fail ratios from each examination to determine calibrations of the subject matter for the examination. Ms. Surrency informed the board that they have limited involvement privileges with the exams. Martha Harris suggested the board request a monthly report of the exam pass/fail ratio. The board requested that Craig Fluck present the information monthly.

John Siggers suggested that the time element for haircut on the cosmetology examination be changed. Martha Harris proposed that a meeting is scheduled with DTAE and Private Schools to discuss changes to the examination.

Kay Kendrick moved, Cynthia Stein seconded, and the board voted unanimously to approve the revised candidate information bulletin.

Kay Kendrick requested that examiners are reminded of the following policies:

1. Examiners are to remain on the floor during testing.
2. Candidates are not allowed to loan or borrow supplies/instruments

The board requested that Ms. Surrency amend the apprentice application to include a statement advising that the candidate information bulletin is available on the website.

New Business

John Siggers made the following suggestions regarding inspection reports:

1. Revise forms to display supporting information for each violation listed on the report.
2. Establish a warning procedure rather than a zero tolerance policy
3. Establish consistent inspection procedures among the Inspectors.

Kay Kendrick suggested that a preliminary inspection of salons is conducted prior to being issued a salon license.

Martha Harris recommended that the number of examination candidates per exam be reduced from 160 to 100 so that the number of candidates at a table during the practical examination would be two rather than four. Craig Fluck and Ms. Surrency were asked to research the feasibility of the recommendation and report findings at the April 2005 board meeting.

Ms. Surrency stated that there is currently a timely processing timeframe of examination applications and recommended that the board be cautious in considering this reduction in the number of candidates because of the possibility of creating a back log of examination candidates awaiting an examination date. She reminded the board that once the examination is outsourced, the number of candidates per table will not be a problem.

The board voted to take the following actions on applications, requests, etc:

Name	Request	Action
Alvina Beckford	Reciprocity-mas cos/Jamaica	Denied-Take Exam
Jennifer Bevelot	Esthetician Exam	Denied – more hrs. required
Ruth Ceden	Reciprocity-mascos/	.Denied/TakeExam
Beth Glotzbach	Reciprocity-mascos/CT	Denied/Take Exam
Jimmy Ho	Reciprocity-NT/Utah	Denied/Take Exam
International SSN	Cos. Inst. CE Provider	Approved
J&J Image Group Inc.	Cos. Inst CE Provider	Approved
LeJan Levitz	Waive Citation	Denied
Lisa Weddington	Cos. Exam	Denied
Suneetha B Manyam	Reciprocity-Esth/India	Denied/TaleExam
Mr. Bigg #COSA032565	Waive Citation	Denied
Christy F Peeples	Mobile Salon	Denied
Robert's School of Cos.	Cos. Inst. CE Provider	Approved
Margie Roberts	Assistant Examiner	Approved
Nicole Smith	Reciprocity-esth/France	Denied/Take Exam
Sherree C Thornborough	Waive \$100 of \$200 Reinstate-fee	Denied
Tuyet Trinh Thi Tran	Retake Exam w/out Fee	Approved
Addie Williams	Reciprocity-Cos.Inst/Michigan	Denied

There was no further business. The meeting adjourned at 4:00 p.m.

Martha Harris, Board Chairperson – The Georgia State Cosmetology Board

Mollie Fleeman, Division Director – The Professional Licensing Boards

STATE OF GEORGIA

COUNTY OF BIBB

AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A. §50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question: Comes now Martha Harris, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Georgia State Board of Cosmetology.

2. I am over the age of 18 years of age and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

3. On March 9, 2004 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

4. The legal authority for the closure of this meeting was:
O.C.G.A. § 43-1-2(k), 43-1-9(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:
receiving disciplinary reports; reviewing applications.

FURTHER THE AFFIANT SAYETH NOT.

PRESIDING OFFICER

Sworn and subscribed before me
This 9th day of March 2005

Notary Public

January 14, 2007
My Commission Expires